



33 Coffee Lane, Waterbury, VT 05676
(800) 432-4627 / Fax: (800) 644-3522
www.greenmountaincoffee.com
donations@gmcr.com

Corporate Donations Request Form

Please Note: A two week advanced notice is required for all donation requests.

Organization Name: _____

Address: _____

Contact Name: _____ Telephone #: _____ Fax #: _____

Date & Location of Event: _____ # of People attending: _____

E-mail address: _____ (required for shipping confirmation)

How will this donation benefit your organization? _____

501C-3 Certificate: A copy of your 501C-3 non-profit status certificate must accompany the request regardless if you have submitted one in the past.
We cannot process your donation request without this document. The certificate MUST be submitted every year

Ship To Address (We do not ship to PO Boxes) _____

EVENT TYPE (Please check one): Auction Raffle Cup Brewing Give-a-ways

- Auction items: These are pre-selected. Items may vary based on inventories.
(Please see the attached guidelines for more information)
- Raffle items: These are pre-selected. Items may vary based on inventories.
- Cup Brewing: Coffee type needed. Regular Decaf Cups
 *Specify type of coffee grind needed: Auto drip Whole bean Percolator K-Cups
 *Specify type of brewer being used: Home Brewer Industrial Brewer Keurig Brewer
 Percolator
- Give-a-ways: These are pre-ground 1.75oz coffee packages. Limit 100 packages per request.

Comments: _____

- Green Mountain Coffee Roasters reserves the right to determine the quantity of coffee you will receive for your donation.
- Two weeks notice is required for all donations.
- Organizations receive ONE donation per calendar year.
- **We DO NOT lend any form of coffee brewing equipment.**