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Job Title: Retail Sales Associate

**Job Description**: The associate responsibilities include performing a wide range of duties relating to customer service, achievement of store sales goals, inventory management, and store promotions. The sales associate will help achieve business growth by learning and maintaining knowledge of product lines, upscale brands, and promotion of customers bringing in their clothing and accessories for teens and young adults.

The following is a comprehensive representative list of the duties associated with this position:

## **Customer Service**

- Greet guests with a sincere and helpful approach
- Provide guests with style-conscious advice that meets customer expectations in terms of dress, attire, or budget
- Answer customer questions on prices, policies, and inventory

## **Store Maintenance**

- Maintain the stores atmosphere in terms of cleanliness, order, displays, and inventory
- Assist in store operations including inventory control and loss prevention

## **Day-to-Day Activities**

- Arrive on time and prepared to work
- Achieve personal and store sales goals by applying sound customer service
- Promote and participate in continuous improvement initiatives